

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

John Elias Baldacci  
Governor

David Littell  
Commissioner

**TRAINING PROVIDER COURSE NOTIFICATION**

Please complete the following course notification and mail or fax the information to the Education/Certification Coordinator at least 10 calendar days prior to the first day of the training course. Unless arrangements have been made with the Department no courses will be authorized without receipt of proper notification. Any course changes, including cancellations, must be mailed or faxed to the E/C Coordinator as soon as possible, but no later than 7:00 a.m. the day of the course.

Name of Training Provider \_\_\_\_\_

Telephone # \_\_\_\_\_

State of Maine License # \_\_\_\_\_

Type of course:

- ☐ Asbestos  
☐ Lead

Course Title \_\_\_\_\_

☐ Initial

☐ Refresher

Location of training \_\_\_\_\_

Date(s) of Training: \_\_\_\_\_

Hours of training:

Begin  
End

☐ Check if the instructor is also taking the  
course exam

Number of trainee's \_\_\_\_\_

Student to teacher ratio for hands-on activities:

\_\_\_\_\_ to \_\_\_\_\_

Name of primary instructor \_\_\_\_\_

Secondary instructors \_\_\_\_\_

**Note:** Submit copy of course schedule describing subject matter and allotted time for secondary instructors.

Date Notification submitted \_\_\_\_/\_\_\_\_/\_\_\_\_

Mail or fax to:  
Sandra Moody, Environmental Technician  
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17 SHS  
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